

**Minnesota Volunteer Fire Relief Association**  
**Working Group Meeting**

Office of the State Auditor  
Thursday, October 14, 2010  
11 a.m. to 1 p.m.

- I. Call to Order**  
*Chair Auditor Otto.*
  
- II. Introductions**
  
- III. Review and Approval of Working Group Meeting Minutes**  
Exhibit A. Draft January 12, 2010 Meeting Minutes
  
- IV. Working Group Process Discussion**  
Exhibits B through E.
  - Working Group Meeting Schedule
  - Working Group Purpose Statement
  - Working Group Process
  - Working Group Membership List
  
- V. Review of Draft Record Retention Schedule**  
Exhibit F.
  
- VI. Discussion of Working Group Topic Suggestions**  
Exhibit G.
  
- VII. Other Business**
  
- VIII. Next Meeting**  
Tuesday, November 9, 2010  
11 a.m. to 1 p.m.  
Office of the State Auditor
  
- IX. Adjournment**